Check Up

Read the following letter and look at its underlined parts. Choose the answer that is written correctly for each underlined part.

(1) March 19 2004

Dearborn Camera

- (2) <u>2745 Main Street</u>
- (3) <u>alexandria virginia, 22314</u>

(4) dear Mrs. Greyton:

I have been thinking of buying a digital camera. I hope to use the photographs in a newsletter, so I need high quality equipment. Please send me information about your cameras, along with complete descriptions and a price list.

> (5) Sincerely yours: Emily Farrell **Emily Farrell**

- **1. A** march 19, 2004
 - **B** March, 19 2004
 - C March 19, 2004
 - **D** Correct as it is
- 2. F 2745 main street
 - G 2745, Main Street
 - H 2745 Main street
 - J Correct as it is
- 3. A alexandria, Virginia 22314
 - **B** Alexandria, Virginia 22314
 - C Alexandria Virginia 22314
 - **D** Correct as it is

- 4. F dear Mrs. Greyton,
 - **G** Dear Mrs. Greyton:
 - H Dear Mrs. Greyton,
 - Correct as it is
- **5. A** Sincerely yours,
 - **B** Sincerely Yours,
 - C Sincerely Yours:
 - **D** Correct as it is

Assessment continued

(15) <u>January 8, 2004</u>

TechRite Computer Equipment

P.O. Box 231

- **Baltimore: Maryland 21231** (16)
- (17)Dear Sir or Madam:

A computer mouse that I purchased only last month has already (18)stopped working. Im glad that I bought a mouse from you because you guarantee all your equipment. Therefore, I am returning the mouse and am requesting that you replace it as soon as possible.

> Yours truly, Eliza Adams Eliza Adams

15. A January 8: 200	1	5. A	Ianuary	8:	2004
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January 8 2004

C january 8, 2004

D Correct as it is

16. F Baltimore, Maryland 21231

G Baltimore: Maryland, 21231

H Baltimore: maryland, 21231

Correct as it is

17. A Dear Sir or Madam,

B Dear Sir or Madam;

C Dear Sir or Madam

D Correct as it is

18. F I'm

G I'm'

H i'm

Correct as it is

- (19)Have you ever heard of phrenology? Its a practice based on the belief that different parts of the brain control different parts of one's personality.
- (20)Phrenologists believed that they could identify <u>peoples</u>' strongest personality traits by feeling the bumps on their heads. Unfortunately believers couldn't prove that this method really worked. We now know that each individual's personality cannot be understood in such a simple way.

19. A Its's

B I'ts

C It's

D Correct as it is

20. F people's

G people's'

H peoples

Correct as it is